

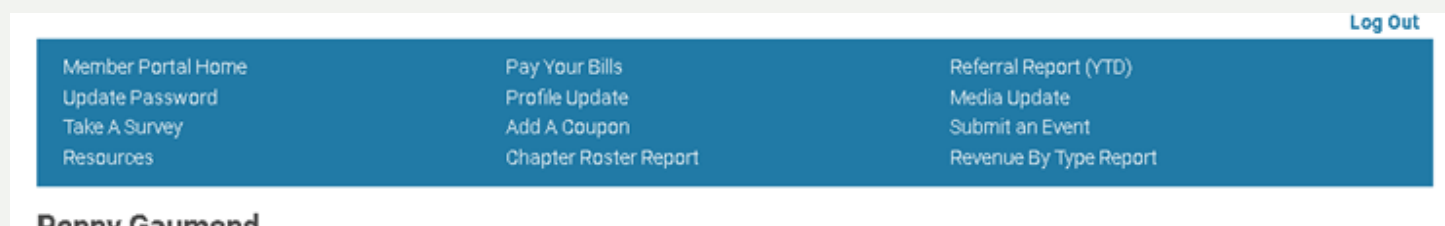


### WHAT'S IN THIS MONTH'S ISSUE:

- Where do I find Resources?
- Chapter Non-Attendance Fine - How to appeal (p2)
- Supplies - How to get them?
- Who to Contact?

## WE HAVE SO MANY RESOURCES FOR YOU!

New to being a Chapter Officer? Have questions on policy or procedure? We have put the resources at your fingertips! All you have to do is log into the member portal at IPSSA.com using the same user name and password you used to register for the Weekend of Inspiration Conference. Once you log in you will see the following menu



Denny Gaumont

- **Resources** - Clicking on this menu option will bring you to where you find your Leadership Manual, Grant/Swim fund applications, Tax Reporting instruction, Information on your Chapter Shares, and Governance Information
- **Chapter Roster Report** - Provides a snapshot of your current membership (includes member address, phone number, join date & water chemistry certification status)
- **Submit an Event** - Having a Membership Recruitment Tabletop? Let us know - we can put it on the IPSSA Calendar, promote over social media, and send you some swag to give away to prospective members.
- **Revenue by Type Report** - This report gives you the financial picture for your chapter.

Last Name	First Name	Account Name	Business Email	Current Member Tier	Renewal Date	Member Since	Street #	State	City	Zip Code	Phone	Water Chem Certified
Employee	Will	Sky Blue Pools Service and Repair Inc		Employee	02/28/2022	12/01/2015	8861 Curragh	CA	Fair Oaks	95628	(916) 213-2006	Y

**How to Run your Chapter Roster** - Click **Chapter Roster Report** from the main menu after logging into your Member Portal. You will need to enter in your chapter information in the following format: Chapter Number (space) - (space) Chapter Name. See above Example for **113 - Sacramento City**. The best way to view this report is to click the square icon (pointed out) in the far most upper left corner and Save As . PDF.

# I DID NOT ATTEND THE WEEKEND OF INSPIRATION OFFICER MEETING - CAN MY CHAPTER FINE(S) BE WAIVED?

If you were unable to attend the Weekend of Inspiration we are willing to consider waiving your Chapter Fines of \$500 per required Officer not in attendance. This attendance requirement is outlined in your Leadership Manual.

Per BORD directive at the February 5, 2022 in San Diego CA. BORD approved a motion. For chapters wishing to have the fine waived they will need to request a waiver for non-attendance at Weekend of Inspiration Conference to their **Region Director**. In addition, the chapter needs to provide **in writing**, a reason for the stated waiver. BORD will review requests at the May meeting and determine outcome

## OTHER RESOURCES YOU MIGHT NEED

- **Water Chemistry Books, Chapter Officer Polos, etc.** - Log into the Member Portal and click the shopping cart in the upper right corner. This will take you to the IPSSA Web Store and load your Member Pricing.
- **Water Chemistry Certification** - You can see on your chapter roster who is and needs to be certified. Remember all new members must provide certification within one year of joining IPSSA. Guidelines on alternate certification can be found here: [Water Chemistry - Independent Pool and Spa Service Association \(ipssa.com\)](http://www.ipssa.com)
- **Having a Membership Recruitment or Water Safety Event?** Please email [info@ipssa.com](mailto:info@ipssa.com) for supplies - submit this request at least two weeks before your event

## WEEKEND OF INSPIRATION- WE WOULD LIKE YOUR FEEDBACK

Please click the link below to take the survey your feedback helps us to make future events better

[Weekend of Inspiration Event Survey](#)

## Important Contacts for IPSSA National

Portal Access, New Member Processing, Membership and Billing Questions, Officer Changes:

[memberservices@ipssa.com](mailto:memberservices@ipssa.com)

IPSSAN and Website changes for your Chapter?

[editor@ipssa.com](mailto:editor@ipssa.com)

Chapter Supplies (water chemistry exam, table-top giveaways, water safety, events/social media:

[info@ipssa.com](mailto:info@ipssa.com)